

Plan a Self-Supporting Academic Course through Community2Campus

Community2Campus in the Division of Educational Outreach (DEO) is pleased to provide UNLV academic departments the opportunity to offer self-support credit courses. As an integral part of the Educational Outreach mission, these courses have a framework that extends course opportunities in a variety of ways. Below are examples and characteristics of these academic courses:

- Courses that are offered outside of the traditional academic fall or spring semester (15-week) semester or traditional Summer Term modules,
- Certification programs developed for a specific population or industry delivered in modular/compressed format,
- Remedial courses that do not apply to a degree program,
- Courses that offer elective academic credit in a modular/compressed format, on weekends, during semester breaks, on or off-campus,
- Special events offered in a modular/compressed format that include workshops, conference, or certification advancement on or off campus,
- Courses that have a short lead-time before scheduling an event offering,
- Courses that require specialized training facilities not available at UNLV or that could utilize outreach locations,
- Academic courses, curriculum, or degree programs that require partnerships with other institutions or entities to improve accessibility or involve outside faculty to provide needed expertise.



When you need flexible scheduling, focused curriculum, or an alternative course location, develop a self-supporting academic course through Community2Campus.

Community2Campus works with a diverse set of academic colleges to create flexible learning opportunities for UNLV students. Recent partnerships include:

- Science & Math
- Liberal Arts
- Nursing
- Education
- Hotel Administration
- School of Allied Health Sciences
- Lee Business School
- Fine & Performing Arts
- Boyd School of Law

“You never change things by fighting the existing reality. To change something, build a new model that makes the existing model obsolete.”

-R. Buckminster Fuller

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Services Provided by Community2Campus:

- Builds the academic course in MyUNLV.
- Prepares and administers faculty/instructor employment contracts.
- Oversees budget, expenditures, course feasibility, course cancellation, and distribution.
- Coordinates room scheduling.

Responsibility of the Academic Unit

- Works collaboratively with Community2Campus to complete the Course Request Worksheet, which requires signature approval in a timely manner.
- Provides the signed employment contract in a timely manner.
- Provides a point of contact person for the respective course.
- Ensures faculty/course evaluation is complete.
- Ensures faculty do not teach these classes as part of their state teaching load.

Responsibility of the Faculty/Instructor

- Provides employment contract information in a timely manner.
- Submits grades and follows UNLV policy and procedures as with any other academic course.

Fiscal Considerations

- All course expenses are paid including faculty/instructor time as established when the Course Request Worksheet is approved.
- Community2Campus charges \$15 per student per academic credit for services.
- University charges a 3.5% administrative overhead on gross revenues.
- Remaining funds are collaboratively distributed to DEO and the academic unit.
- Community2Campus is self-supporting.

Offering a class at UNLV through Community2Campus is a tremendous way to be responsive, creative, and advance educational opportunity. If I can offer further information, feel free to contact me.

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