



Warehouse Management Certificate Program

Division of Educational Outreach

MANAGING INVENTORIES 2009 STYLE – F093GB3226

This intensive two-day seminar gives you good profit-making, cost-cutting ideas about controlling inventories. Learn to apply the best concepts for analyzing internal and external inventory priorities, and get the most current information to help you develop inventory plans. Also learn to measure and improve inventory controls and their real impact on the bottom line. You will leave the seminar with an action plan to help your organization grow faster and more profitably through modern inventory control policies, procedures, and techniques. 1.5 CEUs

INSTRUCTOR: Ronald S. Friedman, Consultant, North American Business Services
DATES: Wed. and Thurs. 8:30am-4:30pm, Sept. 16 and 17
LOCATION: UNLV Paradise Campus (PAR) Room 125
FEE: \$950 Includes materials, refreshments, lunches, parking permit, and CEUs (2 sessions)

ORDER PICKING, PACKING, AND WAREHOUSING – F093GB3122

This seminar uses an intensive, hands-on approach to provide the keys that unlock the doors to increased warehouse quality, productivity, space utilization, and cost savings. Your warehouse is the core of your operations. If it operates efficiently, it can help to maximize your contribution to the bottom line. Topics covered include reducing stockouts, establishing warehouse standards of performance, reducing loading and unloading time, improving order picking, designing an improved locator system, selecting the right equipment, and reducing backlogs. 1.5 CEUs

INSTRUCTOR: Ronald S. Friedman, Consultant, North American Business Services
DATES: Wed. and Thurs. 8:30am-4:30pm, Oct. 7 and 8
LOCATION: UNLV Paradise Campus (PAR) Room 103A
FEE: \$950 Includes materials, refreshments, lunches, parking permit, and CEUs (2 sessions)

IMPROVING WAREHOUSING PERFORMANCE – F093GB3116

Today's intensely competitive world has forced us to take a long, hard look at the effectiveness of all elements of a business. More and more demands are being placed on warehousing as a means of cutting costs and satisfying customers.

This seminar addresses the techniques needed to efficiently manage the warehousing operation. It focuses on practical methods that can dramatically improve the firm's bottom line. In addition to the principles, you will learn the newest concepts in modern warehouse management.

Whether your firm is in retail, manufacturing, government, or distribution, this two-day, intensive workshop provides the information you need to enhance productivity. 1.5 CEUs

INSTRUCTOR: Ronald S. Friedman, Consultant, North American Business Services
DATES: Mon. and Tue. 8:30am-4:30pm, Nov. 2 and 3
LOCATION: UNLV Paradise Campus (PAR) Room 107
FEE: \$950 Includes materials, refreshments, lunches, and parking permit and CEUs (2 sessions)

Please see reverse side

To download a brochure with additional information about this certificate program and a schedule of courses offered, please visit:
http://edoutreach.unlv.edu/catalog/warehousing_management.html

MANAGEMENT SKILLS FOR WAREHOUSE SUPERVISORS – F093GB3215

Good profit-making, cost-cutting ideas in warehousing are hard to come by. This intensive two-day seminar will help you to get the best ideas on improving warehousing operations. Topics covered include developing a warehousing plan, best practice solutions to complex warehouse scheduling, control and technical problems, warehouse planning, assignment, scheduling and control, improving equipment selection, using a stock locator system, long and short term scheduling and improving warehouse productivity. 1.5 CEUs

INSTRUCTOR: Ronald S. Friedman, Consultant, North American Business Services
DATES: Mon. and Tue. 8:30am-4:30pm, Nov. 16 and 17
LOCATION: UNLV Paradise Campus (PAR) Room 512
FEE: \$950 Includes materials, refreshments, lunches, and parking permit and CEUs (2 sessions)

Your instructor is a recognized domestic and international authority on maintenance operations and management. He is chairman of Arizona-based North American Business Services.

For more information, e-mail christopher.schearer@unlv.edu or call 895-3598.

REGISTRATION FORM

Please check the class(es) for which you wish to register.

- Course F093GB3226 Managing Inventories 2009 Style (\$950)
- Course F093GB3122 Order Picking, Packing & Warehousing (\$950)
- Course F093GB3116 Improving Warehouse Performance (\$950)
- Course F093GB3215 Management Skills for Warehouse Supervisors (\$950)

Enclosed is my check for \$_____ made payable to the Board of Regents

NAME _____
Last First M.I.

ORGANIZATION _____ DAY PHONE _____

ADDRESS _____

CITY/STATE _____ ZIP CODE _____

VISA, DISCOVER, MASTERCARD OR AMERICAN EXPRESS # _____

EXP. DATE _____

CARDHOLDER _____
(Print Name)

CARDHOLDER SIGNATURE _____

ON-LINE: http://edoutreach.unlv.edu/catalog/warehousing_management.html

MAIL TO: University of Nevada, Las Vegas, Division of Educational Outreach, Box 451019, Las Vegas, NV 89154-1019

BY PHONE: You may register by phone with VISA, MasterCard, Discover or American Express cards by calling (702) 895-3394. Have class title, start date, credit card number, & expiration date ready.

BY FAX: Division of Educational Outreach, University of Nevada, Las Vegas, (702) 895-4195

IN PERSON: UNLV Paradise Campus, corner of Tropicana and Swenson, across Tropicana from Thomas & Mack (851 E. Tropicana)